



Business, Economy and Enterprise Scrutiny Board (3)

Time and Date

2.00 pm on Wednesday, 24th July, 2019

Place

Committee Room 3 - Council House

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes** (Pages 3 - 12)

(a) To agree the Minutes of the meeting held on 26th June 2019

(b) Matters arising

4. **Tourism Strategy - Update on Progress** (Pages 13 - 16)

Briefing Note of the Deputy Chief Executive (Place)

(Note: Members of Scrutiny Co-ordination Committee have been invited to attend the meeting for consideration of this item)

5. **Marche International Des Professionnels De L'Immobilier (MIPIM) 2018/2019 - Report back on Attendance and Outcomes** (Pages 17 - 22)

Report of the Deputy Chief Executive (Place)

6. **Report Back on China Inward Investment Mission - October 2018** (Pages 23 - 28)

Report of the Deputy Chief Executive (Place)

7. **Canal Update**

To receive a verbal update from the Chair on progress on the recommendations made by the Business, Economy and Enterprise Scrutiny Board (3)

8. **Outstanding Issues**

There are no outstanding issues

9. **Work Programme 2019/2020** (Pages 29 - 32)
Report of the Scrutiny Co-ordinator
10. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

Private Business

Nil

Martin Yardley, Deputy Chief Executive (Place), Council House, Coventry
Tuesday, 16 July 2019

Note: The person to contact about the agenda and documents for this meeting is Michelle Salmon, Governance Services, Tel: 024 7697 2643, Email: michelle.salmon@coventry.gov.uk

Membership:

Councillors J Birdi, T Jandu, R Lancaster, A Lucas, J McNicholas (Chair), C Miks, E Ruane and B Singh

By invitation:

Councillor J O'Boyle (Cabinet Member for Jobs and Regeneration)
Councillor D Welsh (Deputy Cabinet Member for Jobs and Regeneration)
Councillor A S Khan (Cabinet Member for Policing and Equalities)
Councillor P Akhtar (Deputy Cabinet Member for Policing and Equalities)
Councillor P Heatherton (Cabinet Member for City Services)
Councillor G Lloyd (Deputy Cabinet Member for City Services)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Michelle Salmon, Governance Services,
Tel: 024 7697 2643, Email: michelle.salmon@coventry.gov.uk

Agenda Item 3

Coventry City Council
Minutes of the Meeting of Business, Economy and Enterprise Scrutiny Board (3)
held at 2.30 pm on Wednesday, 26 June 2019

Present:

Members: Councillor J McNicholas (Chair)
Councillor J Birdi
Councillor T Jandu
Councillor R Lancaster
Councillor A Lucas
Councillor C Miks
Councillor E Ruane
Councillor B Singh

Other Members By Invitation: Councillor P Hetherton (Cabinet Member for City Services)

By Invitation: Kathy Fletcher, Coventry Tree Wardens Network
Adrian Spray, CFP Consultant

Employees (by Directorate):

Place: R Haigh, G Holmes, G Hood, R Penlington, M Salmon,
J Seddon, T Wetherhill

Apologies from Members By Invitation: Councillor J O'Boyle (Cabinet Member for Jobs and Regeneration)
Councillor D Welsh (Deputy Cabinet Member for Jobs and Regeneration)
Councillor A S Khan (Cabinet Member for Policing and Equalities)
Councillor P Akhtar (Deputy Cabinet Member for Policing and Equalities)
Councillor G Lloyd (Deputy Cabinet Member for City Services)

Public Business

1. Declarations of Interest

There were no disclosable pecuniary interests.

2. Minutes

The minutes of the meeting held on 3rd April 2019 were agreed and signed as a true record. There were no matters arising.

3. **Tree Wardens**

The Business, Economy and Enterprise Scrutiny Board (3) received a presentation by a Tree Warden, Kathy Fletcher, on the work of the Tree Wardens.

The Coventry Tree Warden Network was constituted in the Spring of 2014. Tree Wardens could get involved with a range of activities, from practical projects such as planting and caring for trees, to gathering information about local trees and developing imaginative projects to encourage others, including schoolchildren, to value their local trees and woods. The organisation was run and managed by volunteers.

The Network aimed to:

- Raise the profile of trees and hedgerows around Coventry and its environs.
- Provide a forum for tree and hedgerow related issues.
- Gather and disseminate information about trees and hedgerows to aid proper
- Management and maintenance.
- Promote the benefits of trees and hedgerows by raising awareness and through education.
- Liaise with statutory bodies and other organisations to influence policy and decision making.
- Encourage, promote and support practical projects associated with trees, woods and hedgerows.
- Raise public awareness of the Network, its objectives and activities.

Activities that the Network had been involved in included:

- Tree Council Forum at Coombe in October 2018
- Heritage Open Days, September 2018
- Godiva Festival, September 2018
- Kingsfield Gardens (aka Kingsway orchard)
- Cut and sold mistletoe (Lord Mayor's Charity)
- Monthly training
- Commented on planning applications
- Grant applications
- Trips and events
- Tree evaluations
- Answered questions
- Planted trees

The Local Authority supported the Wardens daily with advice and information, provided tools and equipment, and consulted them where Council projects would affect trees or hedgerow. They had an excellent working relationship with the Tree Wardens.

The Board questioned the Tree Warden and officers and discussed the following issues:

- Encouraging the inclusion of landscaping in industrial and urban developments
- The health and wellbeing benefits of trees and hedgerows
- Innovative examples of urban living that includes green space and landscaping, across the world
- Tree evaluations – most expensive evaluation £500,000
- The location and species of the oldest trees in the City
- The diversity of tree species that the City offers that combat a range of issues i.e. pests and diseases
- Further planting for the City Centre area
- The Local Plan's Tree Protection Policy
- Mapping of the city's trees and identification of areas for new tree and hedgerow planting
- Working with schools
- Creating woodland environments where appropriate/where there are no development proposals
- The need for financial modelling in addition to tree planting
- The established working relationship between the Local Authority and the Tree Wardens
- Review of the Tree pollarding schedule
- Review of grass growth around trees - limiting the growth of grass to a distance from the base of the trunk that would offer better protection for trees and their roots.

The Board thanked Kathy Fletcher for her attendance at the meeting and the interesting presentation she provided for Members and acknowledged the good working relationship that the Tree Wardens had established with the City Council.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) **Notes the presentation by Tree Warden, Kathy Fletcher.**
- 2) **Notes the work undertaken by the Coventry Trees Wardens Network and the working relationship established between the Wardens and the City Council.**
- 3) **Agrees that the Cabinet Member for Policing and Equalities be requested to:**
 - i) **Consider including vegetation when developing public realm in the City Centre**
 - ii) **Request that officers undertake a definitive mapping exercise of tree stock across the City, where resources are available.**

4. **Draft Green Space Strategy**

The Business, Economy and Enterprise Scrutiny Board (3) considered a Briefing Note of the Deputy Chief Executive (Place) on the draft Green Space Strategy, attached as an Appendix to the Note.

Evidence demonstrated how the City's Green Spaces including parks, recreation grounds, playing fields, children's playgrounds, ornamental gardens, golf courses, and woodlands, directly contributed to people's health and wellbeing. They help create thriving communities providing significant them with opportunities to develop and enhance their social, recreational, environmental, educational and economic wellbeing.

The importance of Councils developing a strategy for greenspaces was recognised and promoted as good practice by a number of bodies including The Design Council (formally CABE Space) and Mayor of London's Open Space Strategies Best Practice Guidance. Social and demographic changes, reductions in government spending and budgets affecting parks and open spaces along with environmental changes such as the impacts of global warming and the strains on wildlife, policy changes and changes in greenspace provision, meant that the city was in a different place to that of 10 years ago. The role and importance of greenspace was increasing, and it needed to meet the changing needs and demands placed on it and provide value and benefit to the community into the future.

Through its action plan, the Greenspace Strategy adopted by the City Council in 2008 for a period of 10 years, delivered significant achievements. These included an increase in customer satisfaction with the city's greenspaces and in the number of voluntary groups supporting parks, the achievement of 6 national awards, the establishment of successful partnerships, improvement made to over 60 park sites, an increase in sites designated as important to wildlife, the production of management and maintenance plans and success in obtaining external income. The 2019 - 2024 Strategy builds on those achievements setting the scene for the management and development of our greenspaces over the next 5 years.

The revised strategy has been developed through stages, including: Policy Review; An assessment of greenspace quality, quantity and accessibility; Stakeholder Consultation; Analysis and Evaluation; and recommendations and Action Plan.

The Strategy presented key recommendations which sought to:

- Ensure parks remained safe and vibrant spaces to visit, supporting community use and made an important contribution to the delivery of the City of Culture programme.
- Address barriers to use and encourage greater usage and value through the better reporting and recording of anti-social behaviour including issues relating to the management and maintenance of greenspaces and dog fouling and control.
- Increase park use, promoting greenspace as venues for activities, developing event and activity programmes, creating community hubs and community champions and provide facilities that appeal to all sections of the community.

- Address deficiencies in the quality, quantity and accessibility of greenspace and playing pitch provision through the adoption of local standards, improve community access to education facilities, increase provision for young people.
- Address deficiencies in greenspace and quality of facilities through the development of local standards and measure changes delivered through the strategy.
- Establish effective partnerships to safeguard and enhance biodiversity assets, promote and improve access to green corridors and canals and associated features, creation of flower rich habitats which support invertebrates and implemented the Council's Tree Strategy.
- Support and work with Friends and other voluntary community groups. Fostering the development of new groups and assisting with community led events, securing external funding and opportunities for community asset transfers.
- Maintain the existing Green Flag Awards and continue to develop management and maintenance plans for greenspaces improving biodiversity and accessibility to greenspace.
- Establish a robust framework to secure developer contributions to maintain and improve greenspace and to explore diverse external funding streams to increase income.

A five-year action plan had been produced which would enable the identification of priorities and progress on the implementation and delivery of the strategy to be monitored and tracked. The action plan was included with the Strategy.

The Board also considered a Briefing Note, that was tabled at the meeting, that informed Members of the recommendations from the Green Space Strategy Task and Finish Group on the Draft Green Space Strategy.

The Board questioned officers and discussed the need to ensure that the City Council claimed Community Infrastructure Levy and 106 monies associated with developments, in particular for those that were located in the City Centre and for student accommodation.

The Board agreed that the Green Space Strategy Task and Finish Group continue to meet to consider the Green Space Developer Contributions Supplementary Planning document on Green Space Development Contributions.

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) **Agrees the recommendations of the Green Space Strategy Task and Finish Group to:**
 - a) **Endorse the approach to green spaces in the city as proposed in the draft Green Space Strategy.**
 - b) **Recommend to Cabinet Member for Policing and Equalities that the Green Space Strategy addresses the following before it is presented to Cabinet for approval:**

- i. **The Strategy should contain a clear definition of a “green space”**
 - ii. **That the Council should be ambitious in its approach to Green Flag status and look to expand the number of parks awarded, encouraging the local community to be actively involved**
 - iii. **Strengthen the link to an emerging Climate Change Strategy and how the Green Space Strategy can support Coventry reducing its carbon foot print**
 - iv. **Strengthen the link to the Council’s Biodiversity Strategy**
 - v. **Emphasise accessibility in parks, such as circular routes round parks to encourage walking**
 - vi. **The role of the canal as a "blue corridor" in the strategy to be further highlighted (recommendation 34)**
 - vii. **Recommendations 40 – 45 should include providing training to volunteers**
 - viii. **Consider an aspiration for planting a tree for every citizen in the city. This should be linked in with other planting schemes such as the 550 trees for Guru Nanak anniversary and in line with the Climate Change strategy.**
 - ix. **Recommendations contained in the strategy should be included as part of the Executive Summary as well as distributed through the report.**
 - x. **Schools should be encouraged to develop green spaces in line with the strategy. There should be stronger links with schools and Friends organisations, including parents.**
 - xi. **There should be a green space map of all Coventry schools developed to support recommendation 1)b) x above.**
- c) **Support Recommendation 8 in the draft Green Space Strategy regarding the development of a Park Watch scheme and add this to the Board’s Work Programme.**
 - d) **Green Space Developer Contributions Supplementary Planning document on Green Space Development Contributions to be considered by the Green Space Strategy Task and Finish Group and a report submitted to the Board in due course.**
- 2) **Green Space Developer Contributions Supplementary Planning document on Green Space Development Contributions to be considered by the Green Space Strategy Task and Finish Group and a report submitted to the Board in due course.**

5. Air Quality Action Plan

The Business, Economy and Enterprise Scrutiny Board (3) received a Briefing Note of the Deputy Chief executive (Place) on the development of the Coventry Local Air Quality Action Plan and the current position in relation to the Plan.

Coventry had been identified by Government as one of 40 towns and cities in the UK where roadside nitrogen dioxide (NO₂) levels are likely to exceed legal limits by 2021. The Government issued a Direction instructing the City Council to develop and submit a Local Air Quality Action Plan setting out how the Council intended to reduce NO₂ levels within the city below legal limits in the shortest possible time. The Board received progress reports on the development of the Action Plan July 2018 (minute 4/18 referred) and November 2018 (minute 18/18 referred)

The Action Plan, outlining the preferred package of measures that would achieve the objective of reducing NO₂ levels, and which did not propose a Clean Air Zone, was approved by the Cabinet in February 2019 (their minute 106/18 referred) and submitted to Government. The Board received an update on the Action Plan in April 2019 (Minute 50/18 referred), when they requested a further report once Government feedback on the Plan had been properly reviewed.

Government responded to the Action Plan in March 2019 with a new Direction imposing the following duties upon the Council:

- Duty to implement the benchmark option [this being the implementation of a Clean Air Zone (CAZ) Category D as set out in the LAQAP submission] – to achieve compliance with the legal limit for nitrogen dioxide by 2023 at the latest.
- Duty to submit additional documentation—covering revised air quality modelling by 14th June at the latest. This modelling should demonstrate the applicable class of a charging CAZ and outline the additional measures that would be required to achieve compliance in the shortest possible time.
- Duty to prepare and submit a full business case by 27th September 2019 at the latest.

A Clean Air Zone Category D would result in a charge being imposed upon non-compliant vehicles entering the zone, including all categories of vehicle (bus, taxi, vans, lorries, motorcycles and cars). The Cabinet has consistently opposed the principle of putting a CAZ in place in the city, and this has been supported by the Business, Economy and Enterprise Scrutiny Board (3) in their previous meetings.

The Council was complying with the latest Direction by undertaking additional air quality modelling work testing different options for the Action Plan which would result in an updated Action Plan being submitted to Government later in 2019. The aim remains to deliver an Action Plan that achieves the reduction in NO₂ levels in the shortest possible time without the need for the imposition of a CAZ.

The Holyhead Road route into the city records the highest levels of NO₂ therefore, the Council was developing a revised package of measures that focussed upon reducing traffic flows on Holyhead Road, including removing a pinch point at Spon End to provide greater capacity on the parallel route into the city from the west. Coundon Road would remain open at the level crossing, with Upper Hill Street opened out onto the Ring Road to enable the closure of Barras Lane and the removal of the existing traffic signals at the Holyhead Road/Barras Lane junction. These measures would be complemented by investment in improved cycle routes, travel planning and traffic management. In addition, the Council was investing

heavily, using Government grant, in upgrading the bus fleet, supporting a transition to electric taxis, and encouraging uptake of electric cars by extending the network of charging points across the city.

The Council's strategy was therefore to improve air quality in the city by upgrading the fleet of vehicles operating within the city, encouraging modal shift away from the car for local journeys, and to implement traffic management measures to encourage traffic away from the most polluted areas of the city whilst ensuring that displaced traffic didn't result in NO₂ levels being breached on other routes.

The process involved the submission of updated evidence based on the additional air quality modelling work testing a variety of additional measures, as well as variants on the Clean Air Zone approach. This was submitted to Government on 14th June 2019, with some further supplementary technical reports being submitted by 28th June 2019.

Once Government feedback on the evidence was received, expected to be during July 2019, the Council would publish for consultation, the updated Local Air Quality Action Plan. The consultation feedback would help to refine the proposals outlined in the Plan, and a Full Business Case would then be submitted to Government later in the year outlining the precise funding requirement being sought by the Council to deliver the measures contained in the Action Plan. Under the current Direction, the Government required submission of the Full Business Case by 27th September 2019, but the ability to comply with this date depended on the nature of Government feedback, the timing of the feedback, and the consequential impact on the consultation programme. If necessary, the Council would make representation to Government seeking a review of the submission date.

The Government had agreed to issue additional grant funding of £500,000 to support the Council in the preparation of the Full Business Case. In addition, a further £4.5 million of grant funding had been made available to the Council, linked to the work should a Clean Air Zone be required. Whilst this funding had been accepted by the Council, to comply with Government funding procedures, it was being held on account pending the outcome of the Action Plan development work.

There had been significant publicity relating to a charging Clean Air Zone being introduced in the City. The Council's consistent view has been that a charging Zone is unnecessary, and that the NO₂ levels in the city can be reduced below legal limits through a range of alternative measures. This position has not changed.

Members questioned officers and discussed the following issues:

- Ensuring that any road proposals do not adversely affect traffic flow, particularly on entrance to/exit of the Ring Road
- Comparisons with other towns and cities in the UK where roadside nitrogen dioxide (NO₂) levels are likely to exceed legal limits – use of Government Model, strategies for passing emission level limit, progress of other Authorities in the process

- Consideration/monitoring of particulates that could contribute to poor air quality and/or improve air quality, including tree planting and landscaping
- Encouraging the use of public transport – subsidised travel, better routes, reliable and punctual buses
- Electric vehicle charging points – location and usage
- Effects of road proposals on emission levels around St Osburg's Primary School

RESOLVED that the Business, Economy and Enterprise Scrutiny Board (3):

- 1) **Notes the content of the Briefing Note.**
- 2) **Supports the steps being taken to improve air quality in the city.**
- 3) **Supports the Council's opposition to the implementation of a Clean Air Zone in the City.**
- 4) **Supports the Cabinet Members' in their direction of travel on the Air Quality Action Plan.**

6. Outstanding Issues

There were no outstanding issues.

7. Draft Work Programme 2019/2020

RESOLVED that:

- 1) **The Business, Economy and Enterprise Scrutiny Board (3) Work Programme for 2019/2020 be updated to include the following items of business, as discussed at the Informal meeting of the Board held prior to this meeting:**
 - a) **Tourism Strategy 2019-2023 – Progress**
 - b) **Progress on City Centre South**
 - c) **St Mary's Guildhall**
 - d) **Canal and Canal Basin - Progress**
 - e) **Very Light Rail - Progress**
 - f) **Ring and Ride – Review delivery of service**
 - g) **Electric Vehicle Charging Points – Review of installation and usage**
 - h) **Air Quality Action Plan – Progress updates**
 - i) **Coventry and Warwickshire LEP – Work of the LEP including grant funding**
- 2) **The following items of business be considered for future meetings of the Board:**
 - a) **Very Light Rail test track in Dudley**
 - b) **A canal basin where development has taken place, for example Sheffield or Leeds**

8. **Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved**

There were no other items of business.

(Meeting closed at 4.30 pm)



Briefing note

To: **Business, Economy and Enterprise Scrutiny Board (3)**

24th July 2019

Subject: **Tourism Strategy**

1 Purpose of the Note

- 1.1 This document provides an update on the progress of the Tourism Strategy 2019-2023 further to the presentation given on 23rd January 2019 at the Scrutiny Co-ordination Committee. It sets out the priorities of the Tourism strategy and timelines for delivery.

2 Recommendations

- 2.1 The Business, Economy and Enterprise Scrutiny Board (3) are recommended to:
- 1) Consider the content of the briefing note
 - 2) To make recommendations to the Cabinet Member for Jobs and Regeneration regarding the implementation of the Coventry Tourism Strategy Action Plan to ensure successful delivery of the Strategy

3 Information/Background

- 3.1 Coventry has a unique opportunity to change perceptions of the city and increase both visitor numbers and expenditure to develop the visitor economy contribution to the overall economy of the city. A tourism strategy was approved by Cabinet on 27th November 2018 with a roadmap of strategic actions to ensure the city maximises all opportunities available to develop a sustainable offer over the next 5 years. A Destination Partnership of public and private partners will deliver the strategy
- 3.2 The Action Plan Priorities for the Tourism Strategy 2019-2023 focus on 4 key areas

Partnership

Strategic Priority	Status update	Dates
Employ Destination Partnership Manager (Y1)	Employed	14 th January 2019
Establish Destination Partnership Board with clear governance (Y1)	The Destination Partnership has been established and meets bi-monthly. Two meetings have been held to date	The next meetings are scheduled for September and November 2019

Agree roles and responsibilities of partner organisations (Y1)	There are 3 working groups set up to deliver the strategic actions prioritised by the Destination Partnership	Working groups meet monthly. The first working groups met in June 2019
Confirm projects for Year One and potential funding sources (Y1)	Projects for year one include: Accommodation Audit funded by City of Culture Trust Business events strategy funded by City Council Visitor Welcome training funded by Cultural Destinations fund (managed by City of Culture Trust)	July 2019 September 2019 Commences September 2019

3.3 For information, the remits of the working groups:

Visitor Economy Working Group – Chaired by Louise Bennett – CEO Chamber of Commerce
The remit of this working group is to gather market intelligence to determine how to position Coventry for business and leisure tourism in line with the priorities of Coventry Tourism Strategy action plan; monitor and report visitor numbers and performance against targets set.

Destination Management Working Group – Chaired by Trish Willetts – BID Director
The remit of this working group is to determine how to develop Coventry’s physical landscape, information provision and visitor offer to give a better visitor experience.

Product and Promotion Working Group – Provisional Chair Carl Bainbridge – Marketing Manager Coventry City Council
The remit of this working group is to develop product packages and promote Coventry as a visitor destination for business and leisure purposes

Product

Strategic Priority	Status update	Date
Development of packages for key product themes identified (Y1-3)	The Product and Promotions working group will develop 9 identified product packages	This is an ongoing work stream
Commission the Accommodation Audit to inform developments (Y1)	The Accommodation Audit report has been completed and actions to progress recommendations identified	Accommodation Audit report was presented to Destination Partnership 4.7.19

Place

Strategic Priority	Status Update	Date
Build on the Great Places programme to develop Welcome Training and skills and capacity of tourism businesses (Y1-3)	Visitor welcome training is being developed with Visit England accreditation to be delivered to 600 relevant participants	Commences September 2019
Develop visitor information strategies including information in high footfall areas (Y1-3)	Delivered by the City Council Infrastructure department and informed by the Destination Management working group, a Digital Smart Hub project is progressing to develop the visitor information provision across the city in key areas.	July - December 2019

Positioning

Strategic Priority	Status Update	Date
Develop key messages and images to use when positioning Coventry to visitors (Y1-2)	The Product and Promotions working group is developing promotions across the city	An ongoing project but the working group will meet in August 2019
Develop ambassadorial initiatives with residents, students and businesses (Y1-5)	The Destination Management working group (in conjunction with ENV and the Visitor Welcome training delivery team) is responsible for developing and implementing initiatives	An ongoing project but the working group will next meet in July 2019 Visitor Welcome training will commence September 2019

Val Birchall
Head of Sport, Culture and Destination
Email: Val.Birchall@coventry.gov.uk

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Report Back on Conference/Seminar

To: Business, Economy and Enterprise Scrutiny Board (3)

Date: 24th July 2019

Subject: Marche International Des Professionals De L'Immobilier (MIPIM) 2018/2019

1 Purpose of the Note

- 1.1 To provide a detailed report on the attendance at MIPIM 2019 and outcomes of MIPIM 2018, by Coventry and Warwickshire MIPIM partnership.

2 Recommendation

- 2.1 The Business, Economy and Enterprise Scrutiny Board (3) is recommended to:
- 1) Endorse the report and confirm its support of how Coventry City Council delivers MIPIM and the benefit it brings to the City.
 - 2) Support the recommendation that Coventry City Council attends MIPIM 2020, with the continued aspiration of zero costs to Coventry City Council.

3 Background

3.1 What, who, why

What: MIPIM is the leading global forum for real estate professionals. MIPIM is an annual event that takes place in March and covers an exhibition, conference programme and sector awards. Industry and government leaders gather to launch development initiatives and to discuss the current themes and issues of the property sector.

Who: MIPIM is the largest annual gathering of international property leaders and attracts international industry decision makers: professionals and employers from the property and construction sector, including property developers, investors, funders, end user and intermediaries. MIPIM 2019 drew 26,800 top property players with representations from 100 countries - including 6,380 investors, 3,800 CEOs and chairs alongside 3,800 exhibiting companies, 130+ conferences and 480 keynotes and speakers.

Why: The primary objective of the Coventry and Warwickshire presence is to attract and encourage investment into the area, raise the area's profile and attract new investment.

4 Coventry and Warwickshire @ MIPIM Partnership

- 4.1 The Coventry and Warwickshire @ MIPIM 2019 Partnership consisted of 28 commercial partners with over 70 delegates representing the area.
- 4.2 MIPIM 2019 partners included: Coventry and Warwickshire Local Enterprise Partnership (LEP), Friargate Coventry LLP, Coventry University, University of Warwick, Study Inn, Barberry, EDG Property, Jaguar Land Rover, Coventry & Warwickshire Chamber of Commerce, Regents Affordable, Wright Hassall, Shearer Property Group, Rainier Developments, Torsion Group, Complex Development Projects, The Wigley Group, Signature Private Finance, Wasps, MCS Group, Extra MSA Group, CEG, Pegasus Group, Deloitte Real Estate, Deeley, Purity Ale and City of Culture Trust alongside Coventry City Council and Warwickshire County Council.

5 Coventry and Warwickshire's MIPIM 2019 Presence

5.1 Coventry and Warwickshire

- 5.2 The "Coventry and Warwickshire @ MIPIM partnership" rented an apartment directly opposite the main exhibition hall to promote 'The Coventry and Warwickshire Business Lounge'. Six events were held in the apartment including a Welcome Reception hosted by CWLEP, a roundtable event on the Transforming Nuneaton development, a presentation and lunch from Regents Affordable detailing theirs and Barberry's development plans for Godiva Gate in Coventry, a PropTech event discussing the changing landscape of developments involving technology and highlighting the area as a potential leader following the announcement of the 5G test-bed, a presentation and lunch by University of Warwick detailing the university's masterplan, reception jointly hosted by Wright Hassall, C&W Chamber of Commerce and The Wigley Group and an informal session held by C&W Chamber of Commerce in regards to the latest Brexit position. Over 300 visitors were welcomed to the apartment.
- 5.3 The Coventry and Warwickshire event programme included 19 events in total all aimed at profiling the city and region.

5.4 Midlands UK

- 5.5 In 2017, the Department for International Trade (DIT) confirmed that they would provide three years support towards the facilitation of a 'Midlands UK Pavilion at MIPIM' via the Midlands Engine. The Midlands Engine represents a geography stretching from Shropshire in the west to Lincolnshire in the east, and is comprised of 11 LEPs (Local Enterprise Partnerships) and 86 local authorities. As part of this collaborative approach, these 11 LEPs as destination partners, with their commercial partners from across the region have had a combined presence at MIPIM 2017, MIPIM 2018 and MIPIM 2019. This presence took the form of a pavilion under the banner 'Midlands UK'.
- 5.6 For MIPIM 2019, the Midlands Pavilion contained a reception area, separate reception area for meeting bookings, meeting booths, meeting tables and a meeting terrace, event space, networking area and catering area and was branded in a universally representative manner, with an ambition to generate growth through collaboration. The key themes of the Midlands UK presence were collaboration, connectivity and confidence.
- 5.7 During MIPIM 2019, the Midlands UK Pavilion welcomed 3,518 visitors, an 18% increase on 2018's event and hosted more than 43 events, including panel discussions and showcase presentations featuring a greater diversity of speakers and no male only panels.

Coventry delegates presented or sat on 8 panel discussions with a particular focus on developments and investment opportunities (particularly profiling Friargate and City Centre South), attracting capital investment, delivering quality, scale and flexibility for end occupiers, regeneration through sport, achieving good growth, city centres of the future, performance through partnership, culture and creativity driving regeneration. Coventry European City of Sport 2019 and Coventry UK City of Culture were key themes of the C&W presentations. The four-day programme culminated in an 'end of pavilion' event on Thursday evening which saw the second largest event attendance of the Midlands UK pavilion during MIPIM 2019, focused on Culture and Creativity Driving Regeneration. The event saw Martin Sutherland and Chenine Bhathena from Coventry City of Culture Trust present on the plans and legacy aspirations for UK City of Culture 2021, Ian Harrabin from Complex Development Projects (and part of the C&W MIPIM Partnership) present on the Leamington Creative Quarter, a presentation from Stephen Knight (creator of Peaky Blinders) and ended with a special performance from Beat Poet, Casey Bailey, on the Midlands Creative and Cultural Assets.

- 5.8 The size of the Midlands delegation increased significantly – a total of 78 commercial partners including the region's property community, major businesses, airports, science and tech parks, and local universities – worked alongside approximately 22 public sector partners resulting in an overall delegation of 364 people promoting the Midlands region.

6 Meetings programme

- 6.1 A total of 131 meetings took place over the four days with senior representatives from key property companies, developers, intermediaries and end users within the property sector.
- 6.2 All contacts made at MIPIM 2019 continue to be followed up. Dependent upon the nature of the enquiry, a number of follow-up actions have already taken place, including meetings with major property development companies, funders and intermediaries. Other clients have received specific/tailored business case data, attended specific site visits, received generic information, and/or have been added to relevant contact databases.
- 6.3 High level discussions and announcements included:
- Announcement that Coventry is to be the national centre for Homes England
 - Announcement by The Wigley Group to transform the Sandy Lane industrial estate
 - Announcement that the Charterhouse is to open a fine-dining restaurant by one of the UK's best known chefs, Glynn Purnell
 - The new 10-year masterplan for the Leamington Creative Quarter was showcased by Complex Development Projects
 - The plans to transform the centre of Nuneaton were showcased
 - The transformation of Cathedral Lanes was highlighted
 - Announcement by Complex Development Projects of the £120m deal to create a new boutique hotel at the former Telegraph HQ
 - Economic impact survey revealing the economic impact of Coventry University and University of Warwick on the city
 - The Rainier Developments plans to transform the former Elliott's site on Gulson Road were showcased
 - MCS Group showcased the plans for their new £2.5m Midlands Headquarters, currently under construction in Warwick
 - Regents Affordable launched their plans for Godiva Gate, the student and mixed-use development as well as building a modular factory in Coventry by 2023. It is

also collaborating with Agile Ageing Alliance to build the UK's first 'Neighbourhoods of the Future' multi-generational communities.

7 Cost of attending

7.1 There was no cost to the Council, other than officer time.

8 Benefits

8.1 The primary objective of Coventry and Warwickshire's involvement is to attract and encourage investment into the area as part of an overall strategy to create and sustain jobs in the region.

8.2 Some quotes from **MIPIM 2019**:

"Coventry and Warwickshire has attracted record investment making us the most successful LEP area outside London and I think that was reflected in the presence at MIPIM, not only did we have companies who have been in the partnership for many years, but also a string of new partners who are either active in our area or see the potential which lies in Coventry and Warwickshire and want to get involved in what has been an economic success story.

"We organised and attended a string of targeted events to highlight the advantages in working with Coventry and Warwickshire and hopefully it brought new opportunities for our partners." – **Nick Abell, vice chair of the CWLEP**

"We attended MIPIM last year, but not as part of the Coventry and Warwickshire MIPIM Partnership, and with work now starting, we were delighted to support the collective effort. The fact that this year's presence was the strongest yet meant we are not alone in our experiences and that can only be good for the regional economy." – **Richard Mees, Rainier Developments**

"...we urge our members to think global too and that's why we wanted to be at MIPIM with partners from across the region who are striving to grow our economy." – **Louise Bennett OBE, C&W Chamber of Commerce**

"Our presence at MIPIM 2019 was very much a team effort to showcase Coventry and Warwickshire not only as a location for development and investment, but also in support to what is on offer to companies looking to establish a base in the region and those already here and growing, the Chamber has offered that support for more than a century and to have it there alongside the property industry presented a very strong picture." – **Les Ratcliffe, chair of the Coventry and Warwickshire Place Board**

"This was our first year at MIPIM and we came here on several fronts. We were keen to raise our profile as we are on an ambitious expansion plan so we need to be as well known in the industry as possible and it was the perfect stage to ensure that happens. There were three of us out there. My two colleagues made contacts with developers, land owners and other industry professionals from across the country while I concentrated on building stronger relationships with those closer to home. From what I saw at MIPIM, Coventry and Warwickshire had a very strong presence. I really wanted to know what I was signing up to, so I attended all the pre-event briefings and that proved to be very useful and meant I had developed some strong relationships before heading out to the show.

Not only did it allow me to meet new contacts which could prove very useful going forward

but also gave me a handle on quite how much is going on in our region. We would, as a company, be very foolish to ignore that. The major announcement around the relocation of Homes England to Friargate with reportedly 400 jobs coming to Coventry was really positive news and meant that Coventry and Warwickshire was centre stage to a very wide audience.

Talking to others, I don't think all regions are either as joined-up or offer as much opportunity to partners as Coventry and Warwickshire appear to do.

Events such as MIPIM are always difficult to quantify and often the benefits do not become clear for several months. Also, quite often what seem to be incidental meetings can develop into far more over the months.

My impressions have certainly been positive – both of the potential which clearly still exists in the market and also how energetic our area is and how hard it is working to leverage any opportunity. I am confident we will be back in 2020.” – **Keir Edmonds, MCS Group**

9 Progress made since MIPIM 2018

- Following further discussions at MIPIM 2018, the Friargate Joint Venture has been agreed and is now progressing
- Discussions continued with Shearer Property Group in the development of Cathedral Lanes which has resulted in the opening of several new restaurants (The Botanist, Bistrot Pierre, Zizzi and MOD Pizza)
- Shearer Property Group are now on site delivering the Upper Precinct redevelopment plans
- Discussions are continuing with a potential hotel occupier for Friargate
- Following discussions with Rainier Developments at MIPIM 2018, they have purchased the former Elliotts site on Gulson Road and released their development plans
- Conversations with Study Inn have resulted in them planning to redevelop the Vintage House site at the Canal Basin into student accommodation
- The plans for Bishop Gate East have been announced by Barberry
- The plans for Abbots Lane have been announced by Complex Development Projects
- The Wigley Group were a first time MIPIM partner in 2018, ongoing discussions since then resulted in them developing plans 'Daimler Wharf', the Sandy Lane industrial estate, announced at MIPIM 2019
- Following a meeting with Code at MIPIM 2018, acquisitions of Gala Bingo site and outline plans for Phase 2 have been developed

10 Recommendation to attend MIPIM 2020

10.1 MIPIM 2019 was C&W largest presence at MIPIM to date.

10.2 It is proposed that Coventry City Council attends MIPIM 2020, with the continued aspiration of zero costs to Coventry City Council. We already have several MIPIM 2019 partners committed to MIPIM 2020 and some new partners interested in joining the partnership.

11 Coventry and Warwickshire Presence at MIPIM 2020

11.1 Following the three-year commitment from DIT of £125k per annum towards the facilitation of a "Midlands Pavilion at MIPIM" from 2017 – 2019, we have been informed that DIT will

be looking to continue its support into MIPIIM 2020. Coventry and Warwickshire will therefore join other destination partners, LEP's, Local Authorities and commercial partners from across the region once again as part of the Midlands UK team, with an ambition to generate growth through collaboration. This presence will continue to take the form of a pavilion under the banner "Midlands UK".

11.2 Following initial discussions with previous and potential partners for MIPIIM 2020, it has been agreed that Coventry and Warwickshire will also retain an 'independent' presence to support and compliment the Midlands UK Pavilion. A meeting and events programme will once again be co-ordinated. It is envisaged that Coventry UK City of Culture 2021 continues to be a particular focus for Coventry and Warwickshire's presence at MIPIIM 2020.

11.3 We already have confirmed support for MIPIIM 2020 from Coventry & Warwickshire Chamber of Commerce and in principle to support MIPIIM 2020 from Deeley Group. We also have several new partners interested in joining the partnership for MIPIIM 2020. Meetings are currently being arranged with the rest of the MIPIIM 2019 partners and potential new partners.

Proper Officer: Martin Yardley, Deputy Chief Executive (Place)

Author: John Norton, Business Development Manager, Economic Development Service, Place Directorate, Tel: 024 7697 1063
(Any enquiries should be directed to the above)

Other contributors:

Ben Yorke, Business Development Advisor, Place Directorate, Tel: 07516787913

Papers open to public inspection

Description of paper: Report Back on Conference/Seminar

Location: CH60

Approved by Cabinet/Cabinet Member: No cost to the Council therefore formal approval not required



Report Back on Conference/Seminar

To: Business, Economy and Enterprise Scrutiny Board (3)

Date: 24th July 2019

Subject: Report Back on China Inward Investment Mission - October 2018

1 Purpose of the Note

To provide a detailed report following the Inward Investment Mission Coventry City Council led to China, alongside the Coventry & Warwickshire Growth Hub, Coventry University and the Department for International Trade.

2 Recommendations

The Business, Economy and Enterprise Scrutiny Board (3) is recommended to endorse this report and confirm its continued support of the work being undertaken by the Economic Development Service to enhance Coventry's international profile, secure Foreign Direct Investment (FDI) and support local companies to access new markets.

3 Information/Background

Introduction

- 3.□.1 The Council has played and will continue to play a significant role in attracting Foreign Direct Investment (FDI) to Coventry and its surrounding economy. Working with the Universities, Growth Hubs and local businesses we are able to offer a coherent and attractive investment proposition to potential investors.
- 3.□.2 It has been accepted that FDI often comes as a result of existing trade links and the investment in relationships, particularly with Chinese companies, and is why one of the focuses of this visit was to promote not only the investment opportunities but also the key capabilities of local companies and support organisations to start the dialogue for investment success.
- 3.□.3 In October 2018, Coventry City Council, alongside delivery partners Coventry University and Coventry & Warwickshire Growth Hub, and with support from Coventry & Warwickshire Chamber of Commerce and local businesses led a mission to China to promote Coventry and the wider region as a key investment destination, strengthen links with existing strategic partners and create a platform for b2b activity.

Delegation

- Councillor John Blundell – Lord Mayor of Coventry (LM)
- Mrs Lindsey Blundell – Lady Mayoress of Coventry (LMs)
- Martin Yardley – Deputy Chief Executive (Place), CCC & Chief Executive, CWLEP (MY)
- David Cockroft – Director of City Centre & Major Projects Development, CCC (DC)
- Andy Williams – Head of Economic Development, CCC (AW)
- John Norton – Investment & International Trade Manager, CCC (JN)
- Ben Yorke – Business Development Officer, CCC (BY)
- Craig Humphrey – Managing Director, CW Growth Hub (CH)
- Phil Peak – Strategic Account Manager, CW Growth Hub (PP)

- Patricia Ashman – Associate Head of Mechanical, Aerospace & Automotive Engineering, Coventry University (PA)
- Matthew Beedham – Deputy Director of Confucius Institute, Coventry University (MB)

Itinerary

Date	Activity	Attendees
Saturday 13 th October	Travel	All
Sunday 14 th October	Travel and familiarisation	All
Monday 15 th October	Exhibiting at China International Auto Products Expo	All
	Introduction and discussion with senior representatives from Ministry of Commerce, Peoples Republic of China	All
	Wei Yu Junior School / Finham Park Exchange Visit	LM/LMs/JN
	Networking Dinner with representatives from FCO, British Consul, China Britain Business Council and key businesses	All
Tuesday 16 th October	Exhibiting at China International Auto Products Expo continued	JN/BY
	Visit to Geely HQ in Hangzhou to discuss basis of “Geely Club” agreement and further planned investment in Coventry & Warwickshire	LM/LMs/MY/DC/AW/PA/MB
	Visit to China Red Sun Group in Nanjing – investment in to Cad Cam Automotive in Coventry	CH/PP
Wednesday 17 th October	Travel to Jinan	LM/LMs/JN/MB
	Evening meal with Jinan Foreign Affairs Office	LM/LMs/JN/MB
	Visit to Shanghai Auto City to discuss collaborative opportunities	MY/DC/AW/BY/PA
	Visit to NIO Automotive to discuss UK projects and growth plans	MY/DC/AW/BY/PA
	Travel to Guangzhou	MY/AW/BY/PA
	Visit to EV100 HQ in Beijing to discuss establishment of UK office	CH/PP
	Meeting with Tsinghua University to discuss partnership opportunities	CH/PP
	Meeting with Jaguar Land Rover China	CH/PP
Thursday 18 th October	Visit to Guangdong Wencan Die Casting to discuss UK opportunities	MY/AW/BY/PA
	Visit to Guangzhou Automotive to discuss UK sales and expansion plans	MY/AW/BY/PA
	Jinan business and civic activity, including: <ul style="list-style-type: none"> • Jier Machine Tool Group Co Ltd • Jinan Innovation Zone • Industry Roundtable • Meeting with Mr Whang Zhonglin, Secretary of CPC Jinan Municipal Committee 	LM/LMs/JN/MB
Friday 19 th October	Return travel to Shanghai	LM/LMs/JN/MB
	Visit to Build Your Dreams in Shenzhen to discuss UK expansion plans, electric buses and battery development.	MY/AW/BY
Saturday 20 th October	Return travel to UK	All

4 Cost of Attending

	Costs Approved by Cabinet/Cabinet Member	Total of Actual Costs
Travel	£8,500.00	£11,455.70
Accommodation	£4,900.00	£5,220.90
CIAPE Exhibiting Costs	£3,974.00	£4,318.00
CBBC Support Costs	£6,000.00	£5,000.00
Visit Support Costs	£1,750.00	£750.00
Subsistence	£1,500.00	£636.28
Translators	£700.00	£1,025.00
Insurance	£150.00	£0.00
Visa	£1,500.00	£1,723.19
Coventry University Contribution	-£10,000.00	-£10,000.00
CW Growth Hub Contribution	-£2,000.00	-£5,000.00
Total	£16,974.00	£15,129.07

The above table details the total expenditure incurred by Coventry City Council in delivering this mission, including, for ease of booking, the travel and accommodation for Martin Yardley which upon completion of this project was reimbursed by CW Growth Hub as detailed in the initial Travel Approval document.

The noticeable increase in costs against some of the constituent lines were incurred through additional travel being undertaken to follow up on additional opportunities that presented themselves in country.

Coventry City Council ultimately delivered this mission £1,844.93 under the approved budget.

*All travel costs associated with the Lady Mayoress' attendance were incurred by herself.

5 Key Outcomes

The purpose of this report is to not only detail the direct outcomes of attendance on this outward mission but also the indirect outcomes, alongside key successes and developments across Coventry & Warwickshire which can be attributed to the increased promotion and presence within the international arena. Included below is a list of high-level outcomes during the mission and since returning to the UK:

Direct

- **Companies directly engaged as part of China International Auto Products Expo.** 19 direct company enquiries received. Automotive capabilities and investment opportunities promoted to an additional 200+ exhibitors.
- **Basis for “Geely Club” Agreement in place** with official signing having taken place during Coventry University alumni event on 10th November in Shenzhen, China. Coventry City Council key signatory of agreement and present during event in the form of a video package submitted by Lord Mayor.
- **Coventry City Council engaged with senior figures within Geely & Lotus to continue dialogue as we push to become new home of Geely UK Innovation Centre** which will

result in the creation of 600 jobs. Geely/Lotus inward visit now confirmed for 14th November to view sites with further visit by CCC to China planned for 4th – 7th December.

- **Discussion with EV100 progressed to a point where C&W will now actively bid to become the home of their UK Chapter.** A successful bid would initially create a UK-China engagement office which would ultimately result in further investment by its member companies. NIO would be an ideal target initially with design offices already in UK.
- **Red Sun simultaneously engaged in both UK & China to kickstart decision making for establishment of new manufacturing facility** in partnership with CadCam to develop new MetroCab.
- **BYD now engaged on multiple fronts by Coventry City Council, WMG and JLR.** BYD recognise they need to establish a UK innovation/manufacturing facility to support expanding UK market. Coventry & Warwickshire strategically placed to secure this.
- **35th anniversary of Coventry Jinan twinning relationship recognised.**
- **Coventry SME's ideally placed to benefit from 50 million RMB (approximately £5.5m) fund to support UK technology companies to transfer their technology and connect with Chinese market in Jinan and Shandong province.**
 - The fund is initially supporting a crystalline project at the University of Warwick (led by Dr Jiang) with 500,000 RMB (approx £55,000).
- **Proposed plan with Jinan developed to further economic and higher education collaboration.**
- **Significant new and expansive dialogue opened with selection of previously unknown companies to Coventry & Warwickshire (Shanghai International Automobile City, Wencan Die Casting Co Ltd, Sinotruk and Guangzhou Automotive Co Ltd).** Positive discussions already taken place with direct actions to follow up. The next steps would be creating B2B interactions and further trade visits between businesses.

Subsequent

- **Sino-UK (Dalian) Innovation Park UK Office.** The Dalian Government formally opened a UK office in Coventry on 24th May 2019, attended by Councillor O'Boyle. This office is to act as a conduit for bilateral trade between two regions with a similar outlook, specifically relating to automotive and advanced engineering.
- **Geely further investment announced.** Geely have further cemented their commitment to Coventry & Warwickshire following a string of new announcements; a new Design Centre, UK development under its Polestar brand and a recruitment drive to support Lotus's expansion all announced in recent months with more planned.
- **Coventry University/Geely Scholarship Agreement.** Coventry University continues to expand on the initial basis of the "Geely Club" agreement by signing a Scholarship Agreement during visit to Geely in May 2019 to support the development of future talent and knowledge exchange between Coventry and China in line with growth plans.
- **Coventry University Belt & Road Observatory.** Coventry City Council has been working with Coventry University to develop framework to inform and support local business on the opportunities that exist as part of China's Belt & Road initiative. The aim is to "launch" this in the coming months.

6 Future Activity

The visit was undertaken as an initial market exploration opportunity, to follow up on key discussions with existing contacts and to develop new links with previously unknown organisations.

It is proposed that future activity be more focused on developing specific opportunities that exist around supply chain management, battery development, bilateral trade, infrastructure and capital

investment projects not only with China but also others key markets such as India, UAE, Germany and Sweden.

Work has already begun to develop detailed market engagement propositions across these areas and will be brought through the formal Cabinet approval process in due course.

Proper Officer: Martin Yardley, Deputy Chief Executive (Place)

Author: Ben Yorke, Business Development Advisor, Economic Development Service, Place Directorate, Tel: 07516787913

(Any enquiries should be directed to the above)

Other contributors:

John Norton, Investment and International Trade Manager, Place Directorate, Tel: 024 7697 1063

Papers open to public inspection

Description of paper: Report Back on Conference/Seminar

Location: CH60

Approved by Cabinet/Cabinet Member:

Authority to attend - report to Cabinet Member for Jobs and Regeneration 3rd October 2018

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Agenda Item 9

Business, Economy and Enterprise (3) Work Programme 2019-20

Last updated 8/7/19

Please see page 2 onwards for background to items

Visits proposed
VLR test track in Dudley (2020/21) A canal basin where development has taken place, for example Sheffield or Leeds
Task and Finish Groups
Green Space Strategy
26th June 2019
Green Space Strategy Tree Wardens Air Quality Action Plan
24th July 2019
Conference Report – MIPIM 2018 and 2019 Conference report – China Economic Engagement Visit Tourism Strategy 2019-2023
4th September 2019
Conference report - UAE
6th November 2019 18th December 2019 5th February 2020
Support to Small Businesses
18th March 2020
The Wheelhouse progress report The Council House as the Democratic Centre
2019-20
Progress on City Centre South St Mary's Guildhall Canal and Canal Basin VLR Ring and Ride Electric Vehicle Charging Points Air Quality Action Plan Coventry and Warwickshire LEP

Date	Title	Detail	Cabinet Member/ Lead Officer
Visits proposed	VLR test track in Dudley (2020/21)		
	A canal basin where development has taken place, for example Sheffield or Leeds		
Task and Finish Groups	Green Space Strategy	This year to focus on the draft Green Space Developer Contributions SPD	Graham Hood
26th June 2019	Green Space Strategy	To follow up on the work of the task and finish group and to consider the final strategy	Graham Hood Cllr AS Khan
	Tree Wardens	To look in more detail at the work of the Tree Wardens. A representative from the Coventry Tree Wardens will talk about the work that they do.	Graham Hood Cllr AS Khan
	Air Quality Action Plan	Members requested further information following feedback from the Government's response and any changes to the proposals	John Seddon Cllrs O'Boyle/ Hetherington/Caan
24th July 2019	Conference Report – MIPIM 2018 and 2019	Report back on CCC attendance at MIPIM 2018 and 2019	John Norton Cllr O'Boyle
	Conference report – China Economic Engagement Visit	Report back on CCC led economic engagement visit to China in October of 2018 in partnership with Coventry University and Coventry & Warwickshire Growth Hub	Martin Yardley Andy Williams John Norton
	Tourism Strategy 2019-2023	Following an item at Scrucro on 23 rd January, further progress reports are to be taken by SB3, with invitations to Scrucro members to attend if they wish. They also requested that representatives of the Destination Partnership Board were invited to a meeting.	Val Birchall/ Beth Perdue Cllr O'Boyle
4th September 2019	Conference report - UAE	A conference report on a capital investment visit to the UEA	Martin Yardley Cllr O'Boyle

Business, Economy and Enterprise (3) Work Programme 2019-20

Date	Title	Detail	Cabinet Member/ Lead Officer
6th November 2019			
18th December 2019			
5th February 2020	Support to Small Businesses	A progress report to the item from 20 th February 2019. Members wanted to know more about how the Council has engaged with under-represented groups	Andy Williams
18th March 2020	The Wheelhouse progress report	A further progress report on the Wheelhouse following the meeting on 21 st March 2019	Grant McKelvie
	The Council House as the Democratic Centre	Following an item at their meeting on the 3 rd April, Members requested a future item with progress. To possibly link with the book written on use of town hall.	Richard Moon Cllr O'Boyle
2019-20			
	Progress on City Centre South	To include how City Centre South is adapting to meet the changing face of the High Street	Richard Moon/Adam Hunt Cllr O'Boyle
	St Mary's Guildhall	Members requested to receive the Cabinet report and that it should also explore the commercial prospects of this historic venue with the media for TV and films, consideration to be given to the phasing of the project to ensure delivery of each stage as funding becomes available/is secured, and Members of the Board	Steve Wiles Val Birchall Cllr O'Boyle

Date	Title	Detail	Cabinet Member/ Lead Officer
		be provided with details of the anticipated income benefits for the project and that this be supplied in a graph format.	
	Canal and Canal Basin	Further progress reports following from an item on 3 rd April 2019	Andrew Walster
	VLR	Progress on the development of a very light rail system in the city	Colin Knight Cllr O'Boyle
	Ring and Ride	To review the delivery of service following the closure of the Ring and Ride business. The commissioned services by TfWM	TfWM Cllr Welsh Cllr O'Boyle
	Electric Vehicle Charging Points	A review of the installation and usage of electric vehicle charging points across the city	Colin Knight Cllr O'Boyle/ Hetheron
	Air Quality Action Plan	Following their meeting on the 26 th June, Members requested further progress updates. Possibly to tie in with the Cabinet report	John Seddon Cllr O'Boyle
	Coventry and Warwickshire LEP	Members requested a further report on the work of the LEP, including grant funding.	Cllr O'Boyle Paula Deas